

**About Us**

Dominion is one of the nation's largest producers and transporters of energy, with a portfolio of approximately 28,200 megawatts of generation, 11,000 miles of natural gas transmission, gathering and storage pipeline and 6,300 miles of electric transmission lines. Dominion operates the nation's largest natural gas storage system with 947 billion cubic feet of storage capacity and serves retail energy customers in 15 states.

**Posting Title**

Supervisor-Financial & Business Services-Cleveland

**Job #**

13585BR

**Location**

OH - Cleveland

**Job Summary**

The Supervisor of Financial & Business Services (55th St. Center in Cleveland) will lead a team in the development, implementation and monitoring of financial strategies and plans for Dominion East Ohio Gas (DEO) and Dominion Hope Gas (Hope).

Key responsibilities:

- 1) Providing first-line leadership and guidance, input and training to key employees and management to assist in achieving short- and long-term business strategies;
- 2) Overseeing development and maintenance of financial plans for DEO and Hope, including business activities and revenue and expenditure budgets;
- 3) Overseeing financial analysis for daily operational decisions;
- 4) Overseeing development and analysis of forward-looking financial statements;
- 5) Providing business profitability analysis to management, including cost and project analysis and analysis of financial impacts of business strategies;
- 6) Providing high level oversight of and resources for developing and administering strategies, programs, policies and procedures in assigned areas;
- 7) Possibly serving as representative on financial planning and analysis committees;
- 8) Primary responsibility for coordination of operational review statements;
- 9) Performing other duties as requested or assigned

This position #13585 will not provide paid relocation assistance, however interview expenses will be reimbursed.

**Knowledge, Skills & Abilities**

**PREFERENCES (please state in resume how you may meet one or more of the following):**

- 1) Dominion Energy experience;
- 2) Six Sigma Black Belt certification;
- 3) Working knowledge of SAP

**REQUIRED knowledge, skills, abilities and experience:**

- 1) Proven ability to lead and develop team members;
- 2) Knowledge of financial management and analysis; accounting standards and practices; general knowledge of utility and energy industry;
- 3) Excellent organizational, interpersonal, verbal and written communication skills;

- 4) Experience with financial models/applications;
- 5) Strong working knowledge/experience with Excel;
- 6) Demonstrated ability in position responsibility activities;
- 7) Process improvement experience;
- 8) Team-building skills, customer focus and analytical skills.

**Education**

**Preferred:** Bachelor's Degree in Accounting, Business or Finance.

**Strongly prefer:** Master's Degree in one of the above disciplines.

**Required:** High school diploma or GED

**Working Conditions**

75% - 100% - Office Work Environment

**Additional Information**

We offer excellent plans and programs for employees. Employees are rewarded with a competitive salary and comprehensive benefits package which may include: health benefits with coverage for families and domestic partners, vacation, retirement plans, paid holidays, tuition reimbursement, and much more.

Dominion is an equal opportunity employer and is committed to a diverse workforce.

You can experience the excitement of our company—it's the difference between taking a job and starting a career.

**Contact Person**

**Crystal R. Johnson, PHR**

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