

LAURIE A. PAHDOPONY

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OVERVIEW OF QUALIFICATIONS

Highly motivated, competent and resourceful professional with demonstrated expertise in the areas of title abstracting, site/right of way acquisition, lease negotiation and zoning & permitting procedures within the corporate real estate, wireless communications, utilities and oil & gas sectors. Especially skilled at property owner identification and customer contact that develops into productive working relationships with clients and land owners. Results-oriented with the ability to coordinate multiple projects coupled with excellent public relations skills.

CAREER PROFILE

- »Excellent track record for work in right of way and site procurement
- »Extensive cross functional expertise in title abstracting, site and right of way procurement
- »Well versed in public records research, property research, title abstracting and due diligence
- »Demonstrated skill completing projects on time and within budget
- »Skilled with PC applications including Microsoft Office (Word, Excel, PowerPoint & Outlook)

FORMAL EDUCATION

Bachelor of Arts Anthropology
The Ohio State University
Columbus, Ohio

CERTIFICATIONS

- »ODOT Right of Way Plan Development Certification
- »Notary Public Commission (Ohio)

AREAS OF STRENGTH

- »Title Abstracting
- »Lease Abstracting
- »Right of Way Procurement
- »Lease Negotiation
- »Zoning and Permitting
- »Site Acquisition
- »Project Leadership
- »Land Owner Contact
- »Due Diligence

ORGANIZATIONS

- »International Right of Way Association
- »Ohio Archaeological Council
- »Flint Ridge Lithic Society, Board of Directors

PROFESSIONAL EXPERIENCE

Research Information Consultants, Columbus, Ohio
May 2003-present

<http://www.linkedin.com/in/lauriepahdopony>

Real Estate Specialist/Owner

- Independent consultant to the wireless, utility, oil & gas, transportation and wind energy industries.
- Oversee all operations of Research Information Consultants, providing leadership for right of way acquisition, title abstracting, and site acquisition projects.
- Management of title abstracting projects for ODOT, cell tower sites, oil & gas and commercial properties.
- Commercial leasing for Nationwide Mutual Insurance World Headquarters.

Nationwide Mutual Insurance, Columbus, Ohio
Aug 2010-Jan 2011

Real Estate Paralegal

- Commercial lease negotiations. Draft leases, contracts and other legal documents
- Provided recommendations on the resolution to legal questions and served as subject matter expert in corporate real estate.
- Manage project milestones, due diligence and compile data from research.
- Weekly project review.

Midwest Right of Way, Columbus, Ohio
Feb 2008-Nov 2009

<http://www.midwestrightofway.com>

Right of Way Agent

- Right of way procurement and easement negotiation for a multi-billion dollar utility corporation.
- Encroachment investigations, damage settlements and title abstracting.
- Productive working relationships with land owners.

McDonald's Corporation,
Real Estate Development, Columbus, Ohio
Feb 2007-Feb2008

Real Estate Paralegal

- Supported the corporate legal team and the development department by conducting real estate closings, resolving easement, right of way and property management issues, lease abstracting, and preparing real estate documents.
- Streamlined title and survey review process, and conducted due diligence on numerous sites throughout Ohio and Northern Kentucky.

Title First, Columbus, Columbus, Ohio
June 2001-May 2003

Title Examiner

- Title abstracting, residential and commercial.

Burgess & Niple Limited, Columbus, Ohio
Oct 2000-May 2001

Real Estate Specialist (Civil Engineering)

- AT&T/Cingular Wireless projects included identification of new site locations, investigating possible collocations, reviewing title, lease negotiations, zoning, preparing lease exhibits and reports for client. Negotiated and administered lease agreements for rooftop, water tank, raw land, and existing tower leases. Conducted field research and forecasted project completion dates. Other wireless projects from initial search ring issuance to obtaining building permits.
- ODOT right of way acquisition negotiation and title abstracting.

First American Equity Loan Services, Inc., Columbus, Ohio

1998-2000

Title Examiner

- Title abstracting, residential and commercial.

**Ohio Department of Transportation,
Office of Environmental Services,**

Columbus, Ohio,

Archaeology/Architectural History Co-Op

Alan Rosenbaum, Attorney at Law,

Lawton, Oklahoma

Real Estate Paralegal, Oil & Gas Abstractor and Office Manager

***Immediately Available Dynamic,
Personable and Experienced.
I Have Strong Abstracting and Land
Procurement Skills and a Passion
For Getting the Job Done Right!***

Over the years I have had the opportunity to hold some fantastic real estate positions.

I am an experienced project manager, right of way agent, title abstractor and site acquisition specialist as well as a capable lease negotiator and I am also well versed in many PC applications. Due diligence, full title, lease takeoffs - whatever your needs are I can help get the job done quickly, efficiently and it will be done right.

Not only do I possess the qualifications that you would want and expect for a successful title abstractor, I also possess another powerful, intangible quality – attention to detail! This is my strong suit. I am confident that my intelligence, competence, maturity and enthusiasm will be a positive contribution to your company. I welcome the challenge to perform in this role.

Best Regards,

Laurie Pahdopony

P.S. I can be reached at (614) 286-6303 or at lpangea@att.net. Thank you!